



City of Crystal Lake Park

P.O. Box 31338
St. Louis, Missouri 63131

Building Permit Application

Permit Number: _____

Date of Issue: _____

Property Address: _____

Name of Owner: _____ Phone: _____

Address of Owner: _____

Type of Work: Residential ___ New ___ Existing ___ Additions ___ Alterations ___ Other ___
Garage ___ Carport ___ Patio ___ Deck ___ Balcony ___ Roof ___ Shed ___
Pool ___ Fence ___ Sidewalk ___ Driveway ___ Sign ___ Retaining wall ___
Steps ___ Grade changes ___ Excavations ___ Fire escapes ___ Sump pumps ___

Contractor: _____ Phone: _____

Address: _____ Total Cost: _____

Contact Representative on the site: _____ Phone: _____

Applicant hereby acknowledges that every permit shall expire by limitation and become null and void if work has not progressed within 6 months of approval date, or if work was suspended or abandoned for a period of 3 months after start of work. A new permit application/extension must be obtained from the City of Crystal Lake Park before further work commences. This permit is subject to the permit holder's compliance with all Crystal Lake Park codes and regulations. This permit applies only to work regulated by the International Residential Code, the Property Maintenance Code and Crystal Lake Park zoning restrictions. Plumbing, Electrical, and HVAC permits are issued separately by St. Louis County. Construction must comply with the approved plans and approved addendums.

Signature: _____ Date: _____
Owner/Contractor

Construction Cost: \$ _____ Fees: \$ _____ Paid Date: _____ Chk. No. _____ Cash _____

Fees for the building permit cover the costs of the required inspections, which include filing, plan review, and inspections. It does not cover special inspections that are to be made outside of the required normal inspections, or multiple re-inspections. It does not cover the costs of required deposits, or fees for Zoning, Board of Adjustment, or Architectural Review. Three sets of Drawings are to be filed. Required inspections must be arranged by the contractor. The following inspections are required, but not necessarily the total needed.

- Footings/piers before pouring
- Steel placement before pouring
- Foundations before (if no steel) and after pouring
- Full Framing-after plumbing, electrical, and HVAC, and before covering
- Drywall –after nailing/screws, and again after mud and taping
- Finals, and occupancy inspection for new homes, and additions to new homes