

**AN ORDINANCE ESTABLISHING THE OFFICE OF ASSISTANT CITY CLERK FOR THE CITY OF CRYSTAL LAKE PARK, MISSOURI, APPOINTING JONATHAN CAREY-VORIS TO SAID OFFICE, APPROVING COMPENSATION FOR THE OFFICE, AND ESTABLISHING THE TERM OF OFFICE.**

**WHEREAS**, the administration of the City, and specifically the office of City Clerk, requires additional assistance, and the City’s Board of Alderpersons desires to establish the office of Assistant City Clerk for that purpose; and

**WHEREAS**, Jonathan Carey-Voris has provided invaluable assistance to the City, both as a volunteer and as an employee, and the Board of Alderpersons further desires to appoint him to the office of Assistant City Clerk;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CRYSTAL LAKE PARK, MISSOURI, AS FOLLOWS:**

**Section One.**

There is hereby created the office of Assistant City Clerk for the City of Crystal Lake Park, Missouri, effective October 1, 2009 and having a term ending at the first regular session of the Board of Aldermen following the general municipal election in April, 2010, and thereafter subject to annual appointment. The Assistant City Clerk’s duties shall be to assist the City Clerk in performing those duties set forth in Section 115.090 of the Crystal Lake Park City Code and such other duties as the Board of Alderpersons may assign, but all such duties shall be subject to the Board’s direction and control. The compensation for said office is hereby established at \$20 per hour, not to exceed \$4,500 per year.

**Section Two.**

Jonathan Carey-Voris is hereby appointed to the office of Assistant City Clerk, effective October 1, 2009.

**Section Three.**

This Ordinance shall be in full force and effect from and after its passage and approval.

Passed this 14th day of December, 2009.

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Bonnie Taylor, Presiding Officer

Attest:

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Cathryn Terrell, City Clerk

Approved this 14th day of December, 2009.

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Bonnie Taylor, Mayor

Attest:

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Cathryn Terrell, City Clerk

First Reading: 12/14/09  
Second Reading: 12/14/09